

DOCUMENTS REQUESTED LIST



Getting approved for your mortgage is easy. Here's a handy checklist of what you'll need.

INCOME:

W2 forms for the last two years

(If self-employed ask for additional doc requirements.
If you receive bonus/commissions or have changed jobs,
speak with Greenway.

Personal tax returns for the last two years

(Include all pages)

Corporate tax returns for the past two years; if self-employed

(Include all pages)

Paystubs (last 30 days)

Copy of legible photo ID

Divorce Decree and Separation Agreement

(If applicable)

ASSETS:

Bank statements (all accounts), last two months

(Include all pages, even if blank)

401K and/or retirement statements

(Most current statements, all pages)

LIABILITIES:

Current home insurance bill for any properties owned

Current Mortgage Statement(s) for all properties owned

(Most current statements, all pages)

Recent tax bill for any properties owned

Lease Agreements for all investment properties

OTHER INFORMATION:

Purchase Contract

(Include all pages)

Realtor/Attorney contact information

Copies of down payment checks written to realtor/attorney

(As they become available)

ADDITIONAL INFORMATION:

RETIRED BORROWERS:

Social Security award letter

Pension award letter

1099 documents for the last two years

VA LOANS:

Certificate of Eligibility



LET'S CHAT!

Please submit all necessary documents. Any missing items can delay the process. If you have any questions please reach out! I am available at your convenience.

Greenway Mortgage Funding Corp.

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Scan to apply online

Other program terms & guidelines apply. Contact a Greenway representative for complete details. Greenway Mortgage Funding Corp. NMLS#374480, 107 Tindall Road, Middletown, NJ 07748. Licensed by the NJ Department of Banking and Insurance. Licensed by the PA Dept. of Banking and Securities. CT Licensed Mortgage Correspondent Lender. Licensed Mortgage Banker NYS Dept. of Financial Services. For complete licensing information go to www.nmlsconsumeraccess.org. Equal Opportunity Lender.

