

# DOCUMENTS REQUESTED LIST



Getting approved for your mortgage is easy. Here's a handy checklist of what you'll need.

## INCOME:

### W2 forms for the last two years

(If self-employed ask for additional doc requirements. If you receive bonus/commissions or have changed jobs, speak with Greenway.)

### Personal tax returns for the last two years

(Include all pages)

### Corporate tax returns for the past two years; if self-employed

(Include all pages)

### Paystubs (last 30 days)

### Copy of legible photo ID

### Divorce Decree and Separation Agreement

(If applicable)

## ASSETS:

### Bank statements (all accounts), last two months

(Include all pages, even if blank)

### 401K and/or retirement statements

(Most current statements, all pages)

## LIABILITIES:

### Current home insurance bill for any properties owned

### Current Mortgage Statement(s) for all properties owned

(Most current statements, all pages)

### Recent tax bill for any properties owned

### Lease Agreements for all investment properties

## OTHER INFORMATION:

### Purchase Contract

(Include all pages)

### Realtor/Attorney contact information

### Copies of down payment checks written to realtor/attorney

(As they become available)

## ADDITIONAL INFORMATION:

## RETIRED BORROWERS:

### Social Security award letter

### Pension award letter

### 1099 documents for the last two years

## VA LOANS:

### Certificate of Eligibility



## LET'S CHAT!

Please submit all necessary documents. Any missing items can delay the process. If you have any questions please reach out! I am available at your convenience.

## Greenway Mortgage Funding Corp.

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Scan to apply online

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